**Policy File: JO-E** 

## West Central School District 49-7

## PUBLIC NOTICE OF THE INTENT OF WEST CENTRAL SCHOOL DISTRICT #49-7 TO RELEASE PERSONALLY IDENTIFIABLE INFORMATION REGARDING STUDENTS OR FORMER STUDENTS

<u>Directory Information:</u> West Central School District designates the following personally identifiable information regarding its students as <u>Directory Information:</u>

- 1. Name
- 2. Address and phone number
- 3. Date of birth
- 4. School attending
- 5. Dates of attendance
- 6. Parents or guardian of student
- 7. Participation in school-recognized activities
- 8. Weight, height, age and grade of members of athletic team
- 9. Awards received
- 10. Individual and group photographs pertaining to school activities
- 11. Similar information which denotes accomplishment or achievement

## Right of Parent, Guardian or Student to Prohibit Release of Information:

A parent, guardian, or student over 18 years of age may refuse to permit the release of any of the Directory Information by notifying the Principal of the student's school in writing which of the above Directory Information may not be released in respect to the particular student. Such notification may be made at any time.

## Student Records Policy:

The Board of Education has adopted an educational records policy and, in implementing the release of information, that policy shall be considered.

Policy:

Adopted: 9/26/88 Revised: 6/23/08